

Board Training Policy

Policy Number:	GOV- 004
Policy Category:	Board Manual
Approved by:	OPL Board
Accountability:	Chief Executive Officer
Approval Date:	January 19, 2023
Effective date:	January 20, 2023
Next Review Date:	2028
Supersedes:	June 27, 2013

Purpose:

In order to be effective, board members must have sufficient knowledge of board governance and issues that are central to the role of the library in the community. Ongoing training ensures that board members focus on good governance, strategic directions and policy implications rather than on operational details. This policy ensures that board members have access to, and avail themselves of, training opportunities.

Scope:

This policy applies to all current OPL Board members.

Policy:

1. To ensure ongoing education, the board will:
 - a) schedule time for board training
 - b) maintain a membership in the Ontario Library Association and the Ontario Library Boards' Association
 - c) assign a representative who will attend the regional Trustee Council meetings hosted by the OLS and report back to the board

- d) fund at least two board members to attend a relevant conference (e.g. OLA Superconference) annually and report back to the board
- e) Chief Executive Officer (CEO) will provide information to the Board about training and networking opportunities offered by various organizations in Ontario.

2. The cost of any training must be approved by the board or CEO before it is undertaken.

3. Board members will report on their participation in training or networking events.

4. Board members are encouraged to participate in training opportunities that include, but are not limited to:

- effective governance
- planning
- advocacy
- funding development
- decision making
- risk management;
- legal roles and responsibilities of officers and directors
- insurance

The auditor will provide a presentation on fiduciary responsibilities to the Board at least once a year.